1. To add a class with a permission number, sign into your Student Center and select the Enroll link.

2. Choose the appropriate term and click continue.
3. Search the class you want to add with the permission number

Search the class you want to add with the permission number.
4. Enter the search criteria for the course you are searching for and click the Search button.

**Add Classes**

**Enter Search Criteria**

**Search for Classes**

Boise State University | Fall 2015

Select at least 2 search criteria. Click Search to view your search results.

- **Class Search**
  - **Subject**
  - **Course Number** is exactly
  - **Course Career** Undergraduate
  - **Show Open Classes Only**

- **Additional Search Criteria**
  - **Meeting Start Time** greater than or equal to
  - **Meeting End Time** less than or equal to
  - **Days of Week** include only these days
  - **Instructor Last Name** begins with
  - **Class Nbr**
  - **Course Keyword**
  - **Minimum Units** greater than or equal to
  - **Maximum Units** less than or equal to
  - **Course Component**
  - **Session**
  - **Mode of Instruction**
  - **Campus**
  - **Location**
  - **Requirement**
  - **Designation**

**Return to Add Classes**

**CLEAR**

**SEARCH**
5. Select the class that you are searching for and click the select button

6. Enter the permission number in the Permission Number box and click Next
7. Click Proceed to Step 2 of 3 box

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Add to Cart:
Enter Class Nbr

Find Classes:
• Class Search
• My Requirements
• My Planner

Delete | Class | Days/Times | Room | Instructor | Units | Status
---|---|---|---|---|---|---
 ART 300-001 (71335)
 TuTh 9:00AM - 11:30AM | Campus School Room 116 | K. Keys | 3.00 | Open

My Fall 2015 Class Schedule
You are not registered for classes in this term.

Search Planner / Degree Tracker Enroll My Academics
My Class Schedule Add Drop Edit Term Information

go to ...
8. Select Finish Enrolling box

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

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9. Confirm that the course has been added to your schedule

3. View results

View the following status report for enrollment confirmations and errors: