1. To apply for graduation sign into your Student Center and click on the My Academics link.
2. Click on the Apply for Graduation link.

3. Click on the degree you are applying for.
4. Choose a term from the drop down for Expected Graduation Term and click continue.
5. Verify that all data is correct, then click on Submit and Pay.

6. A dialog box pops up to notify you that the Registrar’s Office received your application. Click on OK.
Apply for Graduation

7. Click on the Proceed to Payment button.

![Image of Proceed to Payment button]

8. Verify the charge and click on the Make a Payment button.

![Image of Account Summary page with Make a Payment button highlighted]
9. Follow the next few pages to complete your payment.