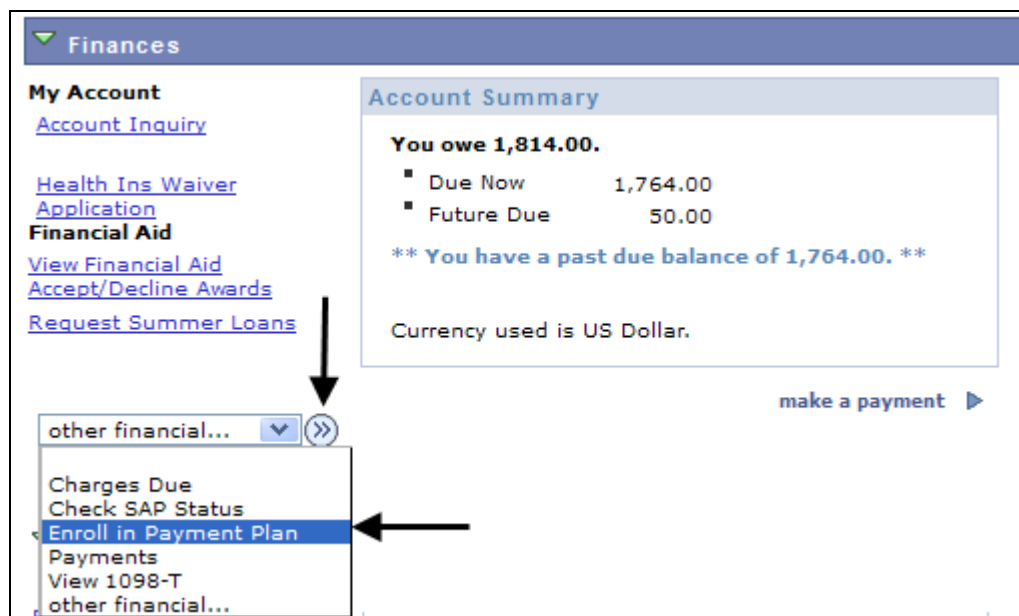


## Fee Payment Plan Directions

- Sign into **my.BoiseState** and select **Student Center** from the menu.
- Click on the **other financial** drop down box under the Finances Section
- Select **Enroll in Payment Plan** from the drop down box. Click on the **blue arrows** >> to continue.



- Click on the **payment plan** you want and select **Next**.

Account Inquiry
Electronic Payments/Purchases
Account Services

enroll in payment plan
1098t tax form

1
2
3
4

## Enroll in Payment Plan

### 1. Select Payment Plan

You are eligible to enroll in the following payment plans. You will need to follow the 4-step process for each payment plan you elect to enroll in.

Payment Plans	Maximum Amount	Number of Installments	First Due Date
<input checked="" type="radio"/> Spring 2013 Payment Plan	12,000.00		2 02/25/2013

Currency used is US Dollar.

CANCEL
NEXT

- Review** the installments and select **Next**.

1
2
3
4

## Enroll in Payment Plan

### 2. Review Installments

You have selected Spring 2013 Payment Plan.

Eligible Charges:	1,814.00
Plan Amount:	12,000.00
Number of Installments:	2

The payment plan may not exceed this amount.

This is not the amount you owe.

Installment Schedule			
Due Date	Installment	Administrative Fee	Total Installment
02/25/2013	907.00	15.00	922.00
03/25/2013	907.00	15.00	922.00
<b>Total</b>	<b>1,814.00</b>	<b>30.00</b>	<b>1,844.00</b>

Currency used is US Dollar.

**Important:** The Installment Schedule above is based on your current eligible charges of 1,814.00. If charges that are placed in this plan are reversed or reduced, your installment payment will also be automatically reduced. Additionally, if you have made a prior payment, the total installment amounts displayed above may adjust when enrollment is complete and you view your account. If you incur eligible charges in the future, they will be added to this installment schedule automatically, up to the amount of 12,000.00.

CANCEL
PREVIOUS
NEXT

- **Review** the terms & conditions. If you agree, **Check** the agreement box and select **Enroll**.

**Enroll in Payment Plan**
1 2 3 4

---

### 3. Agreement

Please examine the terms of the payment plan carefully before enrolling in the plan.

Spring 2013 Payment Plan

You are about to enroll in Spring 2013 Payment Plan.

<b>Plan Amount:</b>	1,814.00
<b>Administrative Fee:</b>	30.00
<b>Total Plan Amount:</b>	1,844.00
<b>Number of Installments:</b>	2

Installment Schedule			
Due Date	Installment	Administrative Fee	Total Installment
02/25/2013	907.00	15.00	922.00
03/25/2013	907.00	15.00	922.00
<b>Total</b>	<b>1,814.00</b>	<b>30.00</b>	<b>1,844.00</b>

Currency used is US Dollar.

**Important:** The Installment Schedule above is based on your current eligible charges of 1,814.00. If charges that are placed in this plan are reversed or reduced, your installment payment will also be automatically reduced. Additionally, if you have made a prior payment, the total installment amounts displayed above may adjust when enrollment is complete and you view your account. If you incur eligible charges in the future, they will be added to this installment schedule automatically, up to the amount of 12,000.00.

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I agree to the terms of this payment plan and understand I am responsible for any future charges incurred. If I default on any installments, I understand that the full amount may be due immediately and a hold will be placed on my account. Unpaid balances may be sent to outside collections, and I will be responsible for all additional collection and/or legal costs.

The agreement is dated: 02/08/2013

**Yes, I have read the agreement**

CANCEL
PREVIOUS
ENROLL

- You should receive the following message.

**Enroll in Payment Plan** 1 2 3 **4**

---

**4. Result**

**Congratulations!**

You have successfully enrolled in Spring 2013 Payment Plan. Please note that if you have made a prior payment, the total installment amounts displayed below may adjust when payment plan enrollment is complete and you view your account.

Installment Schedule			
Due Date	Installment	Administrative Fee	Total Installment
02/25/2013	907.00	15.00	922.00
03/25/2013	907.00	15.00	922.00
<b>Total</b>	<b>1,814.00</b>	<b>30.00</b>	<b>1,844.00</b>

VIEW MY ACCOUNT

If you have questions or need additional help, please contact the Account Maintenance Center, Administration Bldg Room 101, (208) 426-2134, [SFinfo@boisestate.edu](mailto:SFinfo@boisestate.edu)